

ANNEXE

PROPOSED AMALGAMATION OF ST JOHN'S CE FIRST SCHOOL AND ST JOHN'S CE MIDDLE SCHOOL, STANMORE

CHRONOLOGY

Summer Term 2004

Consequent upon the resignation of the headteacher of St John's First School, the First School governors set up a working party, which included advisers from the LEA and LDBS, to consider all the options which reported to the full Governing Body

15 September 2004

First School Governors' meeting – agreed to consult on the possibility of amalgamation

20 September 2004

Middle School Governors' meeting – agreed to consult on the possibility of amalgamation

Steering Group established – met to set dates

27 September 2004

Steering Group met. Devised consultation process and documents (including questionnaire), agreed those to be consulted and schedule of meetings with parents and staff

8 October 2004

Letter from governors to parents inviting them to meeting at which informal consultation was announced

13 October 2004

Combined First and Middle schools' staff meeting

Combined First and Middle schools' parents' meeting

14 October 2004

Further letter from First and Middle school governors giving further information on documentation available, details of 'drop in surgeries' for parents and staff and feedback forms.

15 October 2004

Separate 'Drop in surgeries' for parents and staff

18 October 2004

Separate 'Drop in surgeries' for parents and staff

Both Governing Bodies sent letter to parents answering queries raised by parents at the meeting on 13 October

19 October 2004

Additional meeting for First School staff and governors for further discussion of issues

1 November 2004

Deadline for consultation feedback

Responses received from parents and staff. In addition there was one response from the headteacher of a local school and three responses from the chairs of governors of local schools.

2 November 2004

The Steering Group met to receive the results of the consultation which had been the subject of a professional analysis.

Harrow SOC informed that governors of both schools were undertaking an informal consultation on the proposal to amalgamate

3 November 2004

Both Governing Bodies met jointly to receive the results of the consultation. The Governing Bodies then met separately to vote on whether to proceed to a formal statutory consultation on amalgamation of the two schools. Both Governing Bodies voted to proceed to formal consultation.

4 November 2004

Letter sent to parents by Governing Bodies informing them of the votes on 3 November

12 November 2004

Steering Group met. Received reports on drafting of Prescribed Information and Statutory Notices. Steering Group set up three sub-groups to work on personnel, finance and school improvement planning. Agreed that the Steering Group would form the basis of the Temporary Governing Body once SOC approval was given on 18 January 2005.

18 November 2004

The LDBS Executive & Finance Committee meeting discussed the proposal to amalgamate the two St John's Schools and agreed to recommend that the full Board meeting should ratify this on 8 December. The Steering Group and the LEA were informed of this recommendation.

25 November 2004

Publication of Statutory Notices

8 December 2004

The London Diocesan Board for School formally ratified the recommendation of the LDBS Executive & Finance Committee that the proposed amalgamation takes place.

6 January 2005

End of Statutory Notice consultation period

7 January 2005

LDBS report to SOC dispatched with agenda and supporting papers (including two objections received by LEA) to SOC members for meeting on 18 January.

13 January 2005

LDBS/Governors' response to objections to proposal sent as supplementary paper to SOC members for meeting on 18 January.

18 January 2005

SOC meets to determine proposal.